

Greetings,

Thank you so much for your interest in the 2021 fall MTEEA Conference! We are so excited and appreciative to have you join us this year. Our conference will be held on October 1st, from 8 am to 3 pm at The Park Event Center located in Waite Park. There are pre-conference sessions Friday September 30th if you are interested in hosting a session at St. Cloud State University.

On Oct. 1st, from 10 am to 3 pm, there will be a meet and greet where our guests can walk around the set up booths to network with you! During that time there is a lunch break for all vendors and guests and we are more than happy to provide you, and any colleagues with you, a free delicious lunch. During that meet and greet feel free to give demonstrations of your products, hand out coupons/swag, and show off your company.

In this google form, please fill out the questions about your company, how many booth spaces and lunches you will need. Every year some of our exhibitors donate towards prizes for our guests to win in a drawing. This year we are changing things up a little bit, after the 2020 year I think we need it right!? This year there are options to donate to one grand prize, networking dessert buffet, or networking social hour, then select the monetary amount you wish to donate.

There is a \$250 admission fee for our exhibitors. Any vendors that attended our virtual conference receive a \$50 credit, making their fee \$200. Payment can be on the [MTEEA website](#) or you can mail a check to Megan Dolan. If you need an invoice emailed before payment can be made, that is also an option on the google form.

We are very fortunate to be able to have this conference in person and at a new venue this year! We are hoping to have you join us and connect with you about your company and all it has to offer!

Finally, [here](#) is the google form I keep referencing.

We are so excited to have you and can't wait to network with you.

Respectfully,

Megan Dolan

Vendor Chair