



Minnesota Technology and Engineering Educators Association

AWARDS PROGRAM

This nomination can also be completed on-line at <https://www.mteea.net/index.php/awards/teacher-excellence>

Teacher Excellence Award Nomination Form

This award will be presented to recognize outstanding Technology Education Teachers at the elementary, middle/junior high school and high school levels in Minnesota. These educators may also represent the Minnesota Technology and Engineering Educators Association (MTEEA) at the Teacher of Excellence Awards program at the annual International Technology and Engineering Educators Association (ITEEA) conference if the recipients meet the ITEEA Teacher Excellence Award qualifications.

REQUIREMENTS:

1. Applicants are generally nominated by an MTEEA affiliated organization. The MTEEA Board may vote to submit a nomination should area affiliates fail to submit one.
2. Applicants must have a minimum of **6 years teaching experience** and presently be teaching full time.
3. Applicants will need to complete a self-evaluation set of questions after they are nominated.
4. Nominee's MTEEA membership:
 - must be a current member of MTEEA when the nomination form is sent to the MTEEA Awards Chairperson.
 - must also have a minimum of 2 additional membership years during the previous 5 membership years.
5. A teacher is eligible to receive a Teacher Excellence Award no more than once every 5 years.

SCHEDULE:

1. MTEEA members may nominate a person who has met the requirements for an elementary, a middle/junior high or senior high educator.
2. Nomination forms can be submitted to the Awards Chairperson anytime from **October 15th through May 15th**.
3. The Awards Chairperson must receive the completed Teacher Excellence Nomination form and a digital photograph by **May 15th** to be considered.
4. The Awards Chairperson will verify the information, notify the nominee about their status, and send out the application documents no later than **June 1st**.
5. The completed application documents must be returned to the MTEEA Awards Chairperson by **June 30th**.
6. If selected to receive this award, the Awards Chairperson will notify the recipient about their award status and about attending the MTEEA Awards Banquet by **August 15th**. A reminder notification will be sent out to the winner by **September 5th** about attending the Fall Conference.
7. The award will be presented to winner at the Annual MTEEA Fall Conference. The winner will receive up to two tickets for the Awards Luncheon if they attend.
8. On the date the recipient receives their MTEEA Teacher Excellence Award, if they meet membership requirements for the ITEEA Award, their application will be submitted to ITEEA by December 1st for consideration for the ITEEA Teacher Excellence Award to be presented at the following ITEEA Conference.
9. MTEEA will provide some financial help for ITEEA award recipient traveling to the ITEEA Conference.

