



Minnesota Technology and Engineering Educators Association AWARDS PROGRAM

Teacher Excellence Award Nomination Form

This award will be presented to recognize outstanding Technology Education Teachers at the elementary, middle/junior high school and high school levels in Minnesota. These educators may also represent the Minnesota Technology and Engineering Educators Association (MTEEA) at the Teacher of Excellence Awards program at the annual International Technology and Engineering Educators Association (ITEEA) conference if the recipients meet the ITEEA Teacher Excellence Award qualifications.

REQUIREMENTS:

1. Applicants are generally nominated by an MTEEA affiliated organization. The MTEEA Board may vote to submit a nomination should area affiliates fail to submit one.
2. Applicants must have a minimum of **6 years teaching experience** and presently be teaching full time.
3. Nominee must be a current member of MTEEA and have also been a member for the previous 2 years at the time the nomination form is sent to the MTEEA Awards Chairperson.
4. A teacher is eligible to receive a Teacher Excellence Award once every 5 years.

SCHEDULE:

1. MTEEA members may nominate a person who has met the requirements for an elementary, a middle/junior high or senior high educator.
2. Nomination forms can be submitted to the Awards Chairperson anytime from **October 15th through May 15th**.
3. The Awards Chairperson must receive the completed Teacher Excellence Nomination form and a digital photograph by **May 15th** to be considered.
4. The Awards Chairperson will verify the information, notify the nominee about their status, and send out the application documents no later than **June 1st**.
5. The completed application documents must be returned to the MTEEA Awards Chairperson by **June 30th**.
6. The Awards Chairperson will notify the recipients about their award status and about attending the Awards Banquet by **August 15th**. A reminder notification will be sent out to the winner by **September 5th** about attending the Fall Conference.
7. The award will be presented to winner at the Annual MTEEA Fall Conference. The winner will receive up to two tickets for the Awards Banquet if they attend.
8. By May 15th if the MTEEA Teacher Excellence Award winner meets membership and ITEEA requirements their application materials will be submitted to the ITEEA Teacher Excellence Coordinator by **December 1st**.
9. ITEEA awards are presented at the ITEEA conference.
10. MTEEA will provide some financial help for educators traveling to the ITEEA Conference.

Minnesota Technology and Engineering Educators Association
Teacher Excellence Award Nomination Form

Check one: Senior High School Date: _____
 Junior High/Middle School
 Elementary School

Full Name: _____ Nominated by: _____
Address: _____ Address: _____
City: _____ City: _____
State/Zip: _____ State/Zip: _____
Home Phone: (____) - _____ Home Phone: (____) - _____
School Phone: (____) - _____ School Phone: (____) - _____
Email: _____ Email: _____

Teaching Experience

Total years teaching _____

Years	School	Subject & Grade Level

Education: Technical Schools, Colleges, Universities, Etc.

School	Degree	Year

Local, State and National Affiliation Membership

MTEEA Affiliate Membership: ____ (years) Current Affiliate Name: _____

Current MTEEA Membership: ____ Yes ____ (years) No _____

Current ITEEA Membership: ____ Yes ____ (years) No _____

Other Professional Organizations

Name of Organization	Offices Held

NOTE: Please make a copy of all your materials before sending this nomination form to the MTEEA Awards Chairperson. The Awards Chairperson can be located on the MTEEA Website: www.mteea.net