



## **Minnesota Technology and Engineering Educators Association AWARDS PROGRAM**

This nomination can also be completed on-line at <https://www.mteea.net/index.php/awards/professional-support-administration-recognition>

### **Professional Support Administration Recognition Award Nomination Form**

#### **Administration Recognition Award:**

This award is used to recognize anyone working in an educational institution, like a local school district, who has demonstrated commitment and significant support to a Technology Education Program. This person is nominated, by a technology education educator and is a current MTEEA member, in the school district. A nominee for this award would not meet the criteria for any other MTEEA award.

#### **REQUIREMENT:**

1. Support for Technology Education from the nominee(s) could be displayed through: financial support to the department, allowing for training of their faculty, hiring qualified technology educators and for promotion of technology education in the school district.
2. The nominee may be a group of people such as a school board.

#### **SCHEDULE:**

1. MTEEA member teachers may nominate a person who has met the requirements.
2. Nomination forms can be submitted to the Awards Chairperson anytime from **October 15th through May 15th**.
3. The Awards Chairperson must receive the completed Association or Organization Recognition Award Nomination form and a digital photograph by **May 15th** to be considered.
4. The Awards Chairperson will verify the information and notify the nominee about their status by **June 1st**.
5. The Awards Chairperson will notify the recipient about their award and about attending the Awards Banquet by **September 5th**.
6. The award(s) will be presented to recipients at the Annual MTEEA Fall Conference. The recipients will receive up to two tickets for the Awards Banquet if they attend.

**Minnesota Technology and Engineering Educators Association**  
**Professional Support**  
**Administration Recognition Award**

This award is designed to give thanks to a principal, superintendent, a school board member or to a person in the school district who has helped support, promotes or improves Technology Education in your district.

**(Please Print or Type)**

**Nominee Information:**

Date: \_\_\_\_\_ Affiliate Name: \_\_\_\_\_

School District Name: \_\_\_\_\_

Name: \_\_\_\_\_ Nominated By: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Write a short explanation supporting this nomination:**

**NOTE: Please make a copy of all your materials before sending this nomination form to the MTEEA Awards Chairperson. The Awards Chairperson can be located on the MTEEA Website: [www.mteea.net](http://www.mteea.net)**

*Revised March 2019*