



Minnesota Technology and Engineering Educators Association

AWARDS PROGRAM

Professional Support

Administration Recognition Award Nomination Form

Administration Recognition Award:

This award is used to recognize anyone working in an educational institution, like a local school district, who has demonstrated commitment and significant support to a Technology Education Program. This person is nominated, by a technology education educator and is a current MTEEA member, in the school district. A nominee for this award would not meet the criteria for any other MTEEA award.

REQUIREMENT:

1. Support for Technology Education from the nominee(s) could be displayed through: financial support to the department, allowing for training of their faculty, hiring qualified technology educators and for promotion of technology education in the school district.
2. The nominee may be a group of people such as a school board.

SCHEDULE:

1. MTEEA member teachers may nominate a person who has met the requirements.
2. Nomination forms can be submitted to the Awards Chairperson anytime from **October 15th through May 15th**.
3. The Awards Chairperson must receive the completed Association or Organization Recognition Award Nomination form and a digital photograph by **May 15th** to be considered.
4. The Awards Chairperson will verify the information and notify the nominee about their status by **June 1st**.
5. The Awards Chairperson will notify the recipient about their award and about attending the Awards Banquet by **September 5th**.
6. The award(s) will be presented to recipients at the Annual MTEEA Fall Conference. The recipients will receive up to two tickets for the Awards Banquet if they attend.

**Minnesota Technology and Engineering Educators Association
Professional Support
Administration Recognition Award**

This award is designed to give thanks to a principal, superintendent, a school board member or to a person in the school district who has helped support, promotes or improves Technology Education in your district.

(Please Print or Type)

Nominee Information:

Date: _____ Affiliate Name: _____

School District Name: _____

Name: _____ Nominated By: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Phone: _____ Phone: _____

Email Address: _____ Email Address: _____

Write a short explanation supporting this nomination:

NOTE: Please make a copy of all your materials before sending this nomination form to the MTEEA Awards Chairperson. The Awards Chairperson can be located on the MTEEA Website: www.mteea.net